

Teen-Senior Connect

Tutoring in computer technology – across the generations

General E-mail Address: info@tsconnect.org www.tsconnect.org P.O. Box 3713, Rancho Santa Fe, California 92067

Session Fourteen

This Session's Emphasis: Internet Greeting Cards a.k.a. E-cards (Review)

Agenda

I. Distribute TS Connect Brochures

- We will distribute our brochures to those who did not receive them on the previous visit. We will emphasize the help desk e-mail.

II. Review Microsoft Word, E-Mail, Google Searching

- Most have already established accounts on Yahoo!
- We will review basic e-mail skills.
- We will review organizing files and attaching files.
- We will review Google Searching and general techniques to navigate the Internet.

III. Discuss Internet Greeting Cards a.k.a. E-Cards

- We will review how to search on Google for free greeting cards.
- We will show you some of our favorite sites for E-cards.
- We will review how to write and send an E-card.
- We will review how to open an E-card that you have received.

IV. Questions

- We will answer any questions from previous sessions or today's session.