

Teen–Senior Connect

Tutoring in computer technology – across the generations

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Session Sixteen

This Session's Emphasis: Internet Greeting Cards

Agenda

I. Distribute TS Connect Brochures

- We will distribute our brochures to those who did not receive them on the previous visit. We will emphasize the help desk e-mail.

II. Review Microsoft Word, E-Mail, Google Searching

- For those who have yet to establish e-mail accounts, we will establish Gmail Accounts.
- We will review basic e-mail skills.
- We will review organizing files and attaching files.
- We will review Google Searching and general techniques to navigate the Internet.

III. Greeting cards

- We will discuss our favorite, free, internet greeting card websites.
- These websites enable an individual to send greeting cards containing sound and animation to a friend via e-mail...for free!

IV. Questions

- We will answer any questions from previous sessions or today's session.